

**BLUE HILLS REGIONAL TECHNICAL SCHOOL**

**PRACTICAL NURSING PROGRAM**

**Plan for Determining the Effectiveness of Student Personnel Services**

Goal: To develop a plan determining the effectiveness of student personnel services to support Program philosophy and objectives

Goal Established: 2011 – to be evaluated every May

OBJECTIVE	STRATEGIES	PERSON RESPONSIBLE	DATE OF REVIEW	OBJECTIVE MET/UNMET/IN PROGRESS/ONGOING
<b>To ensure that student services are evaluated and implemented</b>	-at the conclusion of each course students are asked to evaluate faculty and course content.  -at the conclusion of each clinical rotation the students are asked to evaluate the clinical instructor and clinical facility.  -Faculty review student feedback and use this data to determine if any changes for future course/clinical is needed.	Chair Person  Faculty  Secretary	Conclusion of each of three modules	Ongoing

<p><b>At the conclusion of the Program the student services are evaluated</b></p>	<p>-Students are asked to provide feedback on the following student services:</p> <ol style="list-style-type: none"> <li>1. Admissions Dept.</li> <li>2. BHRTS-PN website</li> <li>3. TEAS test registration</li> <li>4. Financial Aid Process</li> <li>5. Registration to the program</li> <li>6. Review Policies and Procedures</li> <li>7. orientations to courses and clinical</li> <li>8. Grievances</li> <li>9. Faculty advisors</li> <li>10. Faculty support</li> <li>11. Resource material</li> <li>12. Reporting of grades/attendance notices etc. X2</li> </ol> <p>-data compiled for analysis</p> <p>-Faculty review summation to the student feedback to measure performance and effectiveness of student services</p>	<p>Chairperson Financial Aid Officer Faculty Secretary</p>	<p>annually</p>	<p>In Progress</p>
---	--	--	-----------------	--------------------

**\*Plan Student Personnel Services is publically available on Blue Hills Regional Technical School website [www.bluehills.org](http://www.bluehills.org) under the Practical Nursing tab.**